

**Step 1-4:** Fold the paper into 8 even parts.

Step 5: Fold the paper in half again, like you did in step 2.

**Step 6:** Cut over the fold you made earlier - stop when you get to the next fold, so only cut the folded paper halfway!

Step 7: Open up the paper and fold it into half again like you did in step 1.

Step 8: Push the two folded edges towards eachother so that the gap opens up.

Step 9: Flatten the booklet.

**Step 10:** Fold the booklet in half so that the cover is on the front page.

